



# International Society of Arboriculture (ISA) Certification Program

## Session/Course Approval Application for Continuing Education Units

**RETURN TO:** ISA SOUTHERN CHAPTER; 1609 MISSOURI AVENUE; ST LOUIS, MO 63104

**PHONE:** 888-339-8733 **EMAIL:** [isasouthern@isasouthern.org](mailto:isasouthern@isasouthern.org)



While every effort is made to process your CEU coding request promptly,  
please allow up to two weeks to receive your sign-in sheets.

Date of Program: \_\_\_\_\_

Program Title: \_\_\_\_\_

City and State of Program: \_\_\_\_\_

Is this Session a Public Event? [ ] Yes or [ ] No

If yes, would you like us to promote the event on our website and newsletter? [ ] Yes [ ] No

If yes, provide a website or link for event info or registration \_\_\_\_\_

If yes, provide an email or phone for interested parties to contact \_\_\_\_\_

**TOTAL SEAT TIME** (do not include breaks, lunch) \_\_\_\_\_

(ie. Class - 9:30-10:15 / break / class - 11:00-12:00 = 1.75 CEU's)

Your estimate does not guarantee all seat time will be approved for ISA CEU's

**DOMAINS**-Session must relate to one of the 10 Certified Arborist domains to qualify for CEU's. Please check the domain that relates to each session.

If multiple sessions are offered each day, attach a copy of the agenda that includes the session date and time, session title, speaker name, and domain.

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Soil Management                   | <input type="checkbox"/> Tree Biology          | <input type="checkbox"/> Urban Forestry         |
| <input type="checkbox"/> Tree Identification and Selection | <input type="checkbox"/> Pruning               | <input type="checkbox"/> Trees and Construction |
| <input type="checkbox"/> Installation and Establishment    | <input type="checkbox"/> Diagnosis & Treatment | <input type="checkbox"/> Tree Risk              |
| <input type="checkbox"/> Safe Work Practices               |  |   |

CEU's for other ISA credentials will assigned based on domains for each credential and policies established by ISA.

(eg Utility Specialist, Municipal Specialist, Tree Worker, BCMA)

***A copy of the program/agenda must be submitted along with this form. Not doing so could delay CEU approval.***

The **agenda** should provide at least the following information:

**\*Event title, date, location** (address if appropriate). If the event is virtual, such as a webinar (live or re-broadcast), list "webinar" in the city location on the form. List the date of the live event or the specific date of re-broadcast. If the event is to be recorded and available "on-demand" by learners, there are additional requirements for learners to earn a CEU (see guidelines).

**\*Start and end time for each session**

**\*Session title** with a brief explanation of the session topic.

**\*Presenter name** and title or brief bio as needed.

**\*Include break times** (if any), including lunch, etc

***Sessions that are not related to arboriculture or certification domains may not be approved for CEU credit.***

*In the following space, provide information about the event host (applicant)*

Name/Title of Event Host (Applicant): \_\_\_\_\_

Organization / Company: \_\_\_\_\_

Address 1: \_\_\_\_\_

Address 2: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_